

Ad Hoc Design Review Board Minutes - Special Meeting

Wednesday, September 8, 2004
7:30 PM – Conference Room A
Ellington Town Hall

Members Present: Michele Beaulieu, Robert Dawson, Anthony Gallicchio, Ken LaForge and Nancy Way

Other Present: Peter Williams, Dennis Milanovich

I. Call to Order: Nancy Way called the meeting to order at 7:27

II. Election of Chairman: Moved (Dawson), Seconded (Beaulieu) and passed unanimously to elect Ken LaForge as Chairman of the Ad Hoc Design Review Board

III. Citizens Form / Public Comments: None
Dennis Milanovich joined the meeting at 7:35

IV. New Business:

1. **Discussion on Boards Charge:** After open discussion of the Selectman's Charge to the Board, it was offered that there are two areas of design review that need to be addressed :
 - a. Guidelines and regulations
 - b. Procedures and operations

a. Guidelines and regulations - It was decided that the Board would review the present zoning regulations and the information packet handed out containing a sampling of different design review guidelines as a start in determining the measures needed to be taken for an effective Design Review Board .

b. Procedures and operations - Chairman Laforge and staff will start to open up communications with the Planning and Zoning Commission in order to best implement the Design Review Board's charge as advisory to said commission.

The Board requested that a listing of proposed projects and a copy of the present zoning regulations be supplied to the members before the next meeting.

2. **Set special meeting schedule:** The next meeting will be set up for Wednesday, September 22, 2004 @ 7:00.

Moved (Way), Seconded (Dawson) and passed unanimously to adjourn the meeting at 9:00 PM of the Ad Hoc Design Review Board.

Respectfully Submitted,

Peter Williams